

Report to	Chippenham Area Board
Date of Meeting	3 March 2014
Title of Report	Area Board Funding
<p>Purpose of Report</p> <p>To ask councillors to consider 9 applications seeking 2013/14 Community Area Grant Funding and 1 Area Board Project/Councillor-led Initiative. Officer recommendations:</p> <p><u>Capital project applications</u></p> <ol style="list-style-type: none"> 1. Chippenham Sailing and Canoeing Club – award £20,000 towards new hygiene facilities, conditional upon the balance of funding being in place 2. Wiltshire MIND – award £494 for the purchase of a laptop, software and a broadband dongle 3. The Nature of It – award £3,009 towards the creation of Chippenham Community Garden, conditional upon the balance of funding being in place 4. Biddestone Cricket Club – award £4,990 towards the provision of new toilet and shower facilities, conditional upon the balance of funding being in place 5. BCHA (Unity House) – award £500 for the provision of a ‘Living Communities’ art therapy project 6. CLOGS Musical Theatre – award £1,899 towards the purchase of a radio microphone system, conditional upon the balance of funding being in place 7. Kauri Centre – award £3,365 towards the virtual baby project, conditional upon the balance of funding being in place 8. Chippenham Rugby Football Club – award £4,000 for the upgrade of flood-lighting, conditional upon the balance of funding being in place 9. ASCEND – award £500 for the purchase of promotional banners and a storage cupboard <p><u>Area board/Councillor-led initiative</u></p> <ol style="list-style-type: none"> 10. CCTV Vehicle – £20,000 towards the purchase of a CCTV vehicle for use in the Chippenham, Calne and Corsham community areas to combat anti-social behaviour. 11. To vire the balance of £8,000 unspent Area Board Funding to Chippenham CATG to enable Dropped Kerbs to be installed in the Community Area 	

1. Background

- 1.1. Area Boards have authority to approve area grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.
- 1.2. In accordance with the Scheme of Delegation, any decision of an area board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. The Chippenham Area Board has been allocated a 2013/14 capital budget of **£91,204** for community area grants and digital literacy grants, and a separate revenue budget of **£21,385** for community partnership core funding, area board initiatives, community area grants and area board operational funding.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an area board/councillor-led initiative applications. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with community area grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Chippenham area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a community area grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for digital literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for community area grants (CAGs) and digital literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from

town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.

- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of area board/councillor-led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every area board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board blog-site. Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this report</p>	<p><u>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</u></p> <p><u>Chippenham Community Area Plan</u></p> <p><u>Local Area Joint Strategic Assessment for Chippenham 2011</u></p>
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2. Main Considerations

- 2.1. Chippenham Area Board has been allocated a 2013/2014 budget of **£112,589** made up of a capital budget and revenue budget (see para 1.5) that may be allocated through community area grants, digital literacy grants, area board/councillor-led projects and other local initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. This is the last funding round remaining during 2013/14. The deadline for the receipt of funding applications is:
 - Monday 20 January 2014 to be considered at the Chippenham Area Board meeting on 3 March 2014
- 2.5. On 30 April 2012, Chippenham Area Board took the decision to delegate responsibility to the Community Area Manager, in consultation with the Area Board Chairman and/or Vice Chairman, to approve expenditure of up to £1,000 between Area Board meetings.

- 2.6. The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the area board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting.

3. Environmental & Community Implications

- 3.1. Area board grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the area board's budget allocated to the Chippenham Area Board.
- 4.2. If grants are awarded in accordance with officer recommendations Chippenham Area Board will have a balance of **£154**.
- 4.3. An under-spend of £468 from the Enterprise Day area board project was returned to the area board budget and is included in the figure above.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, 'Officer Recommendations' of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Chippenham Sailing and Canoeing Club	New hygiene facilities	£20,000

- 8.1.1. Officers recommend that £20,000 is awarded towards the upgrade of floodlighting, conditional upon the balance of funding being in place.

- 8.1.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.
- 8.1.3. Officers are of the opinion that this applicant provides a unique and valuable facility for the community area including making the development of the riverscene a priority as documented in the following publications: Chippenham River Green, Chippenham 2020, Cherish Chippenham, Chippenham & Villages Community Plan, Chippenham Vision Masterplan.
- 8.1.4. Officers are of the opinion that Chippenham Sailing and Canoeing Club is a very special facility and recommends that an exception is made to the normal maximum award of £5,000.
- 8.1.5. In considering whether such an exception should be made, officers also considered the wider community benefit that this applicant seeks to provide including ongoing work with schools, ongoing work with the Youth Development Service, the club's plans to build on work with Sports Development Team at Wiltshire Council, the club's plans for community outreach work and a facility for the Duke of Edinburgh Award Scheme and the Ladies who Launch group.
- 8.1.6. An award of £20,000 will help to ensure that Chippenham Sailing and Canoeing Club can continue to expand and make its facilities available for the benefit of many more in the future.
- 8.1.7. This application meets the aspirations of the Community Area Plan – Health and wellbeing: 6.5 concerns about the general health of children and young people, especially within the urban areas, 6.11 support for people to improve their own health, and the Environment: 4.2 the river is an important asset in Chippenham and it is not used to its full potential. Much could be done to enhance the town by enhancing the river and riverside environment.

Ref	Applicant	Project proposal	Funding requested
8.2.	Wiltshire Mind	Laptop with broadband dongle	£494

- 8.2.1. Officers recommend that £494 is awarded for the purchase of a laptop, software and broadband dongle.
- 8.2.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.
- 8.2.3. Chippenham Mind supports those within the area with a range of mental health illnesses and disabilities. The project will benefit approximately 12 people per week mainly through increasing skills, communication and opportunities.
- 8.2.4. Although Wiltshire Mind operates throughout Wiltshire, the laptop will be for the sole use of the Chippenham group.

8.2.5. This application meets the aspirations of the Community Area Plan - education: 2.1 access to broadband / computers and lack of IT facilities for some sectors of the community.

8.2.6. Wiltshire Mind is an independent, not-for-profit voluntary organisation.

Ref	Applicant	Project proposal	Funding requested
8.3.	The Nature of It	Chippenham Community Garden	£3,009

8.3.1. Officers recommend that £3,009 is awarded towards the creation of Chippenham Community Garden, conditional on the balance of funding being in place.

8.3.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.

8.3.3. The Nature of It works in collaboration with local charities to deliver community-based outdoor projects for all ages for educational and therapeutic effect.

8.3.4. The community garden will be created in John Coles Park and the site chosen is suitable for disabled users and is in good proximity to the car-park.

8.3.5. This application meets the aspirations of the Community Area Plan – health and well-being: 6.5 concerns over the general health of children and young people, especially within the urban areas.

8.3.6. The Nature of It is a not-for-profit community group.

Ref	Applicant	Project proposal	Funding requested
8.4.	BCHA (Unity House)	'Living communities' art therapy project	£500

8.4.1. Officers recommend that £500 is awarded for the costs of a 'Living communities' art therapy project.

8.4.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.

8.4.3. Unity House provides specialist housing and social care support for people in vulnerable circumstances.

8.4.4. This application meets the aspirations of the Community Area Plan – Health and wellbeing: 6.7 range of services to allow people with learning disabilities to live as they choose and 6.11 support for people to improve their own health.

8.4.5. BCHA is a registered charity that holds their reserves centrally for operational costs. Unity House cannot access organisational funds for projects such as this and need to do so through grant-funding.

Ref	Applicant	Project proposal	Funding requested
8.5.	Biddestone Cricket Club	New toilet and shower facility	£4,990

8.5.1. Officers recommend that £4,990 is awarded towards the provision of new toilets and shower facilities, conditional on the balance of funding being in place.

8.5.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.

8.5.3. Biddestone Cricket Club is an expanding cricket club with teams of all ages but particularly a growing interest amongst young girls. Improved hygiene facilities will meet the needs of the changing and increasing club membership.

8.5.4. In addition to its own teams and league games, Biddestone Cricket Club works with local primary schools (currently By Brook, Redlands, St Mary's and Stanton St Quinton) to bringing the sport into school through after-school clubs.

8.5.5. This application meets the aspirations of the Community Area Plan – health and well-being: 6.5 concerns over the general health of children and young people, especially within the urban areas and 6.11 support for people to improve their own health, through increased exercise, reduced smoking and healthier diets.

8.5.6. Biddestone Cricket Club is a not-for-profit organisation relying on player and coaching fees and sponsorship in order to operate.

Ref	Applicant	Project proposal	Funding requested
8.6.	CLOGS Musical Theatre	Radio microphone system	£1,899

8.6.1. Officers recommend that £1,899 is awarded towards the purchase of a new radio microphone system, conditional on the balance of funding being in place.

8.6.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.

8.6.3. CLOGS Musical Theatre has been operating since 1979, producing one major performance per year and supplementing this with other fund-raising concerts through the year.

8.6.4. This application meets the aspirations of the Community Area Plan - culture and leisure: 8.5 there is a lack of facilities for teenagers.

8.6.5. CLOGS Musical Theatre is a not-for-profit community group which has been sustainable for over 30 years.

8.6.6. The purchase of a radio microphones system will help CLOGS to continue fund-raising for their main annual production through their Singing Waiters venture.

Ref	Applicant	Project proposal	Funding requested
8.7.	Kauri Centre	Virtual baby project	£3,365

8.7.1. Officers recommend that £3,365 is awarded towards the purchase of nine virtual babies and a laptop, conditional upon the balance of funding being in place.

8.7.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.

8.7.3. The Kauri Centre provides a confidential listening and signposting service for those facing a crisis pregnancy.

8.7.4. The centre has run a successful pilot project at Sheldon School, teaching young people, with the aid of a virtual baby, about the realities of parenting and wish to extend the project further.

8.7.5. The laptop is required to programme and run the virtual babies and for presentations on the project to schools and youth organisations.

8.7.6. The centre is a small charity and relies upon donations and volunteers to operate.

8.7.7. This application meets the aspirations of the Community Area Plan – Health and wellbeing: 6.5 concerns about the general health of children and young people, especially within the urban areas and 6.11 support for people to improve their own health.

Ref	Applicant	Project proposal	Funding requested
8.8.	Chippenham Rugby Football Club	Floodlight upgrade	£4,000

8.8.1. Officers recommend that £4,000 is awarded towards the upgrade of floodlighting, conditional upon the balance of funding being in place.

8.8.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.

- 8.8.3. Chippenham Rugby Football Club is the highest ranked club in Wiltshire but can no longer host matches because their floodlighting no longer meets the minimum standard set by the RFU to host competitive rugby matches.
- 8.8.4. The club's income covers its operating costs only and it relies upon sponsorship and grant funding to meet additional expenditure like the replacement of the flood-lighting.
- 8.8.5. This application meets the aspirations of the Community Area Plan – Health and wellbeing: 6.5 concerns about the general health of children and young people, especially within the urban areas and 6.11 support for people to improve their own health.

Ref	Applicant	Project proposal	Funding requested
8.9.	ASCEND	Air dome badminton banners and storage	£500

- 8.9.1. Officers recommend that £500 is awarded for the purchase of two banners and a storage cupboard.
- 8.9.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.
- 8.9.3. The Air Dome badminton club just covers its costs but is unable to replace equipment and therefore wish to purchase advertising banners for Chippenham High Street and the club to promote the club, increase membership and become more sustainable.
- 8.9.4. The badminton club runs sessions at the start of the week when the Air Dome is under-utilised.
- 8.9.5. This application meets the aspirations of the Community Area Plan – Health and wellbeing: 6.11 support for people to improve their own health and Culture and leisure: 8.1 insufficient sports facilities and playing fields.

Ref	Applicant	Project proposal	Funding requested
8.10.	Cllr Peter Hutton	CCTV vehicle	£20,000

- 8.10.1. Funding is sought to purchase a mobile CCTV unit (vehicle) for use in the Chippenham, Calne and Corsham areas.
- 8.10.2. The vehicle will support existing measures in place to combat anti-social behaviour including PubWatch, Street Pastors and radio-equipped door-staff.
- 8.10.3. This project has been identified as a priority by the Chippenham Community Safety Group (CSG).

- 8.10.4. The project demonstrates a link to the Community Area Plan - crime and community safety: 3.1 anti-social behaviour arising through drug misuse, 3.2 anti-social behaviour arising from large groups of young people gathering in the streets in the evenings, 3.3 lack of police presence and 3.4 fear of crime.
- 8.10.5. This project will be undertaken in collaboration with Calne & Corsham Area Boards who will also consider allocating Area Board funding at their forthcoming meetings.
- 8.10.6. The ongoing maintenance costs for the vehicle and CCTV equipment will be met by Wiltshire Police.

Ref	Proposal	Funding allocation
8.11.	To vire the balance of unspent Area Board Funding to Chippenham CATG to enable Dropped Kerbs to be installed in the community Area	£8,000

- 8.11.1 To vire the balance of £8,000 unspent Area Board Funding to Chippenham CATG to enable Dropped Kerbs to be installed in the Community Area, following a prioritisation exercise to be carried out by the CATG with Town and Parish Councils

Appendices	<p>The attached appendices can be found at the following link:</p> <p>http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=161&MId=7405&Ver=4</p> <p>Appendix 1 – Chippenham Sailing and Canoeing Club Appendix 2 – Wiltshire MIND Appendix 3 – The Nature of It Appendix 4 – BCHA (Unity House) Appendix 5 – Biddestone Cricket Club Appendix 6 – CLOGS Musical Theatre Appendix 7 – Chippenham Rugby Football Club Appendix 8 – Kauri Centre Appendix 9 – ASCEND Appendix 10 – Area board project – CCTV vehicle</p>
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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